

**Erasmus+ Programme**  
**Key Action 131**  
**– Mobility for learners and staff –**  
**Higher Education Student and Staff Mobility**  
**Inter-institutional agreement 2021-2027**  
**between programme countries**

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

**A. Information about higher education institutions**

Name of the institution	ERASMUS code	Contact details	Website
<b>INSTITUTO POLITECNICO DO PORTO (P.PORTO)</b>	<b>P PORTO 05</b>  <b>PIC Number: 991473861</b>  <b>OID: E10182210</b>	<b>Professor Carlos Ramos, Pro-President International Office</b> Rua Dr Roberto Frias, 712 4200-465 Porto, PORTUGAL  <b>Carla Carneiro International Office Presidency Services</b> Rua Dr. Roberto Frias, 712 4200-465 Porto, PORTUGAL  <b>Tel.: +351 225 571 000/74</b> <b>Fax: +351 225 020 772</b> <b>Email: <a href="mailto:gcri@sc.ipp.pt">gcri@sc.ipp.pt</a></b>	<a href="https://www.ipp.pt/international?set_language=en">https://www.ipp.pt/international?set_language=en</a>
<b>ISEP: School of Engineering</b>		Alexandra Trincão Head of International Relations T.: + 351 228340500 (1659) F.: +351 228340558 Email: <a href="mailto:relacoes.externas@isep.ipp.pt">relacoes.externas@isep.ipp.pt</a>	<a href="http://www.isep.ipp.pt">www.isep.ipp.pt</a>
<b>Banja Luka College</b>	<b>BA BANJA01</b> <b>PIC Number: 997666729</b> <b>OID: E10195929</b>	PRIVATE HIGER EDUCATION INSTITUTIONOS “BANJA LUKA COLLEGE”  <b>PhD Nenad Novaković</b> <b>Director manager</b> <b>Miloša Obilića 30</b> <b>78 000 Banja Luka</b>	<a href="https://blc.edu.ba/en/o-nama/">https://blc.edu.ba/en/o-nama/</a>

		<b>00387 65 401 279</b>  <b>PhD Svetlana Dušanić Gačić</b> <b>Director/ Manager for International Cooperation</b> <u><a href="mailto:svetlanadg@blc.edu.ba">svetlanadg@blc.edu.ba</a></u> <b>Miloša Obilića 30</b> <b>78 000 Banja Luka</b> <b>00387 65 492 018</b>	
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**B. Mobility numbers per academic year**

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED]	Subject area name <sup>1</sup>	Study cycle	Number of student mobility periods	
					Studies	Traineeships
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FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED]	Subject area name <sup>2</sup>	Study cycle (if applicable)	Number of staff mobility periods	
					Staff Mobility for Teaching	Staff Mobility for Training
<b>BA BANJA01</b>	<b>P PORTO05</b>	210			2 staff *5 days	
<b>P PORTO05</b>	<b>BA BANJA01</b>	610			2 staff *5 days	

<sup>1</sup> Add a line per different area code.

<sup>2</sup> Add a line per different area code.

### C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level <sup>3</sup>	
				Studies	Teaching
<i>BA BANJA01</i>		<i>Serbian</i>	<i>English</i>	<i>B2</i>	<i>B2</i>
<b>P PORTO05</b>		Portuguese	English	B2	B2

### D. Additional requirements

**[PARTNER INSTITUTION Erasmus Code]** : See separate document “information sheet for exchange students and international coordinators”

**P PORTO05**: See separate document “Fact Sheet”

### E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term [month]	Spring term [month]
<i>BA BANJA01</i>	1 June	1 November
<b>P PORTO05</b>	1 June	1 November

2. The receiving institution will send its decision within 4 weeks.
3. A Transcript of Records will be issued by the receiving institution no later than 4-6 weeks after the assessment period has finished at the receiving HEI.
4. Termination of the agreement

Both parties may mutually or unilaterally discontinue or modify the terms and Each party may unilaterally terminate the agreement. In that event, the decision should reach the partner university no

later than November 1st for termination concerning the upcoming academic year. Both parties may mutually modify the terms and conditions of this agreement. Such modification shall be in writing and should reach the partner university no later than November 1st for changes concerning the upcoming academic year. Notice of termination does not affect any individual students who have already commenced at, or been admitted to, either Institution. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

**F. Information**
**Grading System, Visa, Insurance, Housing, Students with special needs, academic calendar**


The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

	<i>BA BANJA01</i>	<b>P PORTO05</b>
Grading System	<a href="https://blc.edu.ba/mobilnost-blc/">https://blc.edu.ba/mobilnost-blc/</a>	<a href="https://www.ipp.pt/international/international-applications/special-contest-for-international-students">https://www.ipp.pt/international/international-applications/special-contest-for-international-students</a>
Visa	<a href="https://www.bhembassy.no/index.php/">https://www.bhembassy.no/index.php/</a>	<a href="https://www.ipp.pt/international/international-applications/special-contest-for-international-students">https://www.ipp.pt/international/international-applications/special-contest-for-international-students</a>
Insurance	<a href="https://www.zdravstvo-srpske.org/home.html">https://www.zdravstvo-srpske.org/home.html</a>	<a href="https://www.ipp.pt/international/international-applications/special-contest-for-international-students">https://www.ipp.pt/international/international-applications/special-contest-for-international-students</a>
Housing	<a href="https://blc.edu.ba/kontakirajte-nas/">https://blc.edu.ba/kontakirajte-nas/</a>	<a href="https://www.ipp.pt/international/international-applications/special-contest-for-international-students">https://www.ipp.pt/international/international-applications/special-contest-for-international-students</a>
Students with special needs	<a href="https://blc.edu.ba/en/slu-zba-za-osiguranje-potrebne-podrske/">https://blc.edu.ba/en/slu-zba-za-osiguranje-potrebne-podrske/</a>	<a href="https://www.ipp.pt/international/international-applications/special-contest-for-international-students">https://www.ipp.pt/international/international-applications/special-contest-for-international-students</a>

Academic calendar	<a href="https://blc.edu.ba/wp-content/uploads/2023/09/ACADEMIC-CALENDAR-2023-2024.pdf">https://blc.edu.ba/wp-content/uploads/2023/09/ACADEMIC-CALENDAR-2023-2024.pdf</a>	Fall: Mid September to Mid January Spring: Begin February to End May
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**G. SIGNATURES OF THE INSTITUTIONS (legal representatives)**

Institution [Erasmus code]	Name, function	Date	Signature
<b>BA BANJA01</b>	prof. Nenad Novaković, director manager	23.01.2024	
<b>P PORTO05</b>	Prof. Carlos Ramos, Pro- President	26/01/2024	